



SREE SARASWATHI THYAGARAJA COLLEGE

An Autonomous, NAAC 'A' Grade, ISO 21001:2018 Certified Institution.
Affiliated to Bharathiar University, Coimbatore. Approved by UGC for BBA/BCA & MBA/MCA and by UGC for 2(f) & 12(B) status.
Palani Road, Pollachi, Coimbatore - 642 107, Tamilnadu, India.
Mob: 73737 66550, 99432 66009, 99432 66009 E-mail: stc@stc.ac.in Website: www.stc.ac.in

CURRICULUM DEVELOPMENT CELL [CDC]

CIRCULAR

REF NO: *STC/CIRCULAR/CDC/02-2024-2025*

Date: 20.02.2025

Greetings from CDC,

The following are the observations made on the syllabi reviewed so far and all the BOS Chairpersons are instructed to implement the suggestions discussed below

1. Syllabus content must have number of sessions instead of instructional hours and for Lab paper, Lab practical sessions need to be mentioned.
2. Name of the referred syllabi of 6 reputed institutions to be given and cross verified by Directors of which most relevant 2 syllabi to be identified & listed for PPT presentation.
3. In the presentation the following points are to be presented:
 - Uniqueness of the syllabus for the whole programme
 - content of STC syllabus adopted from other referred content
4. In each course, curriculum relevance to be fixed along with the focus of the course. In Lab courses, list of experiments to be listed.
5. In few departments' syllabus, only one reference book has been given. It shall be minimum of one main textbook and minimum of 3-5 reference books.
6. Course code is not necessary for initial presentation. But it needs to be fixed and finalised before mailing it to the BOS Experts.
7. Hours given in content of the syllabus must be the total of tutorial and lecture hours and uniformity must be followed. The total of lecture hours alone should not be at the end of the Unit as total number of sessions – it should have tutorial hours also included.
8. In a few departments, the courses in reference syllabus and STC syllabus are not matching. It needs a check.
9. In a few departments, scheme alone is compared with reference syllabus, but not content. It also needs to be checked.
10. No clarity in specifying the hours in the table of the scheme. It should be per week and not total.
11. Only two reference syllabi are provided in few programmes.
12. Title row of the scheme must be displayed in all the tables in subsequent pages.
13. There is no need of displaying marks at the top of each syllabus [it reflects TANSCH Format].



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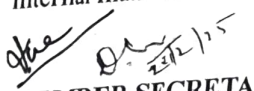
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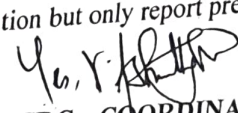
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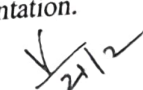
14. All the Commerce streams [UG & PG] need to ensure that the core paper given in one department shall not be kept as an elective by any of the remaining departments within the commerce stream. The Director needs to ensure the same.
15. Similarly, all the Computer Science streams need to ensure that the core paper given in one department shall not be kept as an elective by any of the remaining departments within the computer science stream. The Director needs to ensure the same.
16. All departments should definitely ensure that the syllabus is in accordance with the format circulated by CDC along with the circular dated 08.01.2025.
17. In PG programmes like MBA, MCom., MCom. IB, MSW, MSc. APP PSY, certain courses like Organizational Behaviour, Human Resource Management, Consumer Behaviour can be given as a common course with one syllabus and one course coordinator.
18. For each course the reference should be distinct and in separate sheet. If possible, the reference syllabi can have distinct identify, either by printing in italics or the title shaded.

Important Points to be implemented:

- Uniqueness of the Programme to be mentioned in the presentation.
- Comparative features with other premier institutions shall be highlighted.
- SBC – Skill Based Enhancement Courses shall be given only within the domain.
- NME – Non Major Elective shall always be given outside the domain in the following manner;
- All UG Non Tamil students to study Basic Tamil / Advanced Tamil in II year of Study
- All UG Tamil students to study either two of the following subjects as their NME
- Cyber Security – All Tamil students except the CS stream students;
- Digital Banking / Online trade – All Tamil students except the Commerce Students;
- An exclusive One Credit AECC course titled 'Health and Wellness' to be implemented for UG students in I and II Semester for 2025-28 Batch and for 2024-27 batch as fast track course in the beginning of the semester. This is a complete practical task oriented paper with 100% internal marks and no examination but only report preparation and presentation.


CDC – MEMBER SECRETARIES


CDC – COORDINATOR


PRINCIPAL

Copy To:

- 1] All Directors and UG & PG BOS Chairpersons
- 2] The Secretary
- 3] Dr. V. Kulandaiswamy, Academic Advisor.



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CURRICULUM DEVELOPMENT CELL – CIRCULAR

REF NO: STC/CIRCULAR/CDC/02/2024-2025

Date: 20.02.2025

SNo	Name of the Faculty	Designation	Signature
1	Dr. I. Siddiq	Director – School of Commerce	
2	Mrs. D. Geetha	Deputy Director – School of Computing Science & HOD – DSA	
3	Dr. S. Rajalatha	HOD – Tamil	
4	Ms. B. Abinaya	HOD – English	
5	Dr. R. Senthil Amutha	HOD – Maths [UG]	
6	Dr. O.V. Shanmuga Sundaram	HOD – Maths [PG]	
7	Mr. Ashwanth Kanna V	HOD – Psychology	
8	Dr. G. Anbuselvi	HOD – MSW	
9	Dr. D. Senthil Vadivu	HOD - Chemistry	
10	Dr. P. Sudha	HOD – UG – IT	
11	Ms. S. Riyaz Fathima	HOD - UG - CS	
12	Dr. G. Murugesan	HOD – UG – AI&ML	
13	Ms. P Shobana	HOD – UG – DCFS	
14	Dr. A. Samuel Chellathurai	HOD – MCA	
15	Dr. P. Senthilkumar	HOD – UG – Commerce	
16	Dr. N. Chitra	HOD – UG – Commerce [CA]	
17	Dr. M. Selvarani	HOD – UG – Commerce [B&I, PA]	

(P.T.O.)



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18	Dr. K. Jayaprakash	HOD – UG – Commerce [ABA & IT]	
19	Dr. R. Vasuki	HOD – UG – Commerce [BA]	
20	Dr. K. Manikandan	HOD – PG – Commerce	
21	Dr. S. Shanthakumari	HOD – PG – Commerce [IB]	
22	Dr. G. Manokaran	HOD – PG – Management	
23	Dr. A. Prasath Kumar	HOD – UG – Management	
24	Dr. B. Iswarya	HOD - BCA	
25	Dr V Kulandaiswamy	Academic Advisor, STC	

22/12/25
PRINCIPAL



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CURRICULUM DEVELOPMENT CELL - MEETING

DATE: 09.04.2025 TIME: 10.00 AM VENUE: VSV BLOCK - BOARD ROOM

SNo	Name of the Faculty	Designation	Signature
1	Dr K Bharathi	Vice Principal	AB
2	Dr T Priya	COE	AB
3	Dr K A M Sajad Hyder	Director - CCS	AB
4	Dr. I. Siddiq	Director - School of Commerce	I. Siddiq
5	Mrs. D. Geetha	Deputy Director - School of Computing Science & HOD - DSA	D. Geetha 9/4/25
6	Mr. N. Karthik Abinanth	Director - CTPCR	Am
7	Mr. J. Abhishek Narayan	Director - Branding	Abhishek
8	Prof. N Dinesh Babu	Director - CRD & IIC	AB
9	Dr. S. Rajalatha	HOD - Tamil	AA
10	Ms. B. Abinaya	HOD - English	AB
11	Dr. R. Senthil Amutha	HOD - Maths [UG]	R. Senthil Amutha
12	Dr. O.V. Shanmuga Sundaram	HOD - Maths [PG]	O.V. Shanmuga Sundaram
13	Mr. Ashwanth Kanna V	HOD - Psychology	Ashwanth Kanna V
14	Dr. G. Anbuselvi	HOD - MSW	G. Anbuselvi 9/4/25
15	Dr. D. Senthil Vadivu	HOD - Chemistry	D. Senthil Vadivu 9/4/25
16	Dr. P. Sudha	HOD - UG - IT	P. Sudha 9/4/25
17	Ms. S. Riyaz Fathima	HOD - UG - CS	S. Riyaz Fathima 9/4/25
18	Dr. G. Murugesan	HOD - UG - AI&ML	G. Murugesan
19	Ms. P Shobana	HOD - UG - DCFS	P. Shobana

(PTD)



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20	Dr. A. Samuel Chellathurai	HOD – MCA	<i>[Signature]</i>
21	Dr. P. Senthilkumar	HOD – UG – Commerce	<i>[Signature]</i>
22	Dr. N. Chitra	HOD – UG – Commerce [CA]	<i>[Signature]</i>
23	Dr. M. Selvarani	HOD – UG – Commerce [B&I, PA]	<i>[Signature]</i>
24	Dr. K. Jayaprakash	HOD – UG – Commerce [ABA & IT]	<i>[Signature]</i>
25	Dr. R. Vasuki	HOD – UG – Commerce [BA]	<i>[Signature]</i>
26	Dr. K. Manikandan	HOD [i/c] – PG – Commerce	<i>[Signature]</i>
27	Dr. S. Shanthakumari	HOD – PG – Commerce [IB]	<i>[Signature]</i>
28	Dr. G. Manokaran	HOD – PG – Management	<i>[Signature]</i>
29	Dr. A. Prasath Kumar	HOD – UG – Management	<i>[Signature]</i>
30	Dr. B. Iswarya	HOD - BCA	<i>[Signature]</i>
Any Other Members:			
1.	Dr. R. Uma	Asso. Prof. in Maths CDC-Members	<i>[Signature]</i>

[Signature]
22/6/24
PRINCIPAL